

Alumni Association of Electronic Engineering and Information Engineering
The Hong Kong Polytechnic University

Constitution

Title

1. The title of the Association shall be Alumni Association of Electronic and Information Engineering, The Hong Kong Polytechnic University (also known as AAEIE) hereinafter referred to as AAEIE or the Association.
2. The title of the Association in Chinese shall be 香港理工大學電子及資訊工程系舊生會.

Address

3. The registered address of the Association shall be:
Alumni Association of Electronic and Information Engineering, The Hong Kong Polytechnic University
c/o Department of Electronic and Information Engineering,
The Hong Kong Polytechnic University,
Hung Hom, Kowloon, Hong Kong.

Objectives

4. The objectives of the Association shall be:
 - (a) To provide a forum for members to maintain a close link with the Department of Electronic and Information Engineering, The Hong Kong Polytechnic University as well as other alumni of the Department.
 - (b) To stimulate interest amongst members for sharing experience in industry and in the field of Electronic and Information Engineering.
 - (c) To provide assistance and support to new members and new graduates wherever applicable for career and professional development.
 - (d) To organize regular activities.
 - (e) To foster good relations and arrange joint functions with other alumni associations, professional and engineering institutions. Such functions shall include jointly organized or co-sponsored social and technical events.
 - (f) To keep members posted of recent developments of the Department, trends, changes and new courses.
 - (g) To update members on news and activities of the Association and the Department.
 - (h) To maintain a close link with current students of the Department of Electronic and Information Engineering.
 - (i) To represent members' view to the Department of Electronic and Information Engineering and also the Federation of The Hong Kong Polytechnic University Alumni Associations (FHKPUAA).

Membership

5. All graduates of the Department of Electronic and Information Engineering (formerly known as the Department of Electronic Engineering), The Hong Kong Polytechnic University (formerly known as Hong Kong Polytechnic and Hong Kong Technical College) shall be eligible for Corporate Membership of the Association.
6. Graduates of the Department of Electronic and Information Engineering shall include those from the Department of Electronic Engineering before the renaming in 1998, and those from the Department of Electrical Engineering before the splitting into two departments in 1974.
7. Students currently studying in any programme offered by the Department of Electronic and Information Engineering are eligible for Student Membership. Student Members shall have the same rights as Members except voting rights. Student Membership will terminate upon graduation of the Student Member from the respective study programme.

Management

8. The business of the Association shall be managed by an Executive Committee of which the members shall be Members of the Association.
9. The Executive Committee shall consist of:
 - (a) A Chairman
 - (b) Office-bearers: a Vice-Chairman, an Honorary Secretary and an Honorary Treasurer
 - (c) Ordinary Members of the Committee: Four to ten.
 - (d) Advisors from the Department: Two faculty members from the Department as invited by the Chairman.
10. The term of office for the Chairman and the Office-bearers shall be three years, which may be extended on a tri-yearly basis if supported by two-thirds majority at a General Meeting.
11. The Executive Committee may reappoint/replace the Advisors from the Department anytime.
12. Each member of the Committee shall have one vote and the Chairman shall also have a casting vote.
13. The quorum for the Executive Committee meeting shall be five.

General Meetings

14. An Annual General Meeting shall be held each year.
15. A Special General Meeting may be called upon by the Executive Committee at any time at the request in writing of not less than twelve Members of the Association.
16. All Members of the Association shall be eligible to vote at General Meetings, i.e. Annual General Meeting and Special General Meeting.

17. The quorum for the General Meeting shall be eight members.

Finance

18. The Association shall not enter into any financial commitment for activities that lie outside the scope of the Association.

19. The Honorary Secretary and/or the Honorary Treasurer shall:

- (a) collect all sums and subscription fees due to the Association and pay the same into the Association's bank account(s);
- (b) pay all sum due by the Association when authorized to do so by the Executive Committee ;
- (c) shall cause proper books of account and records to be kept for inspection when required at Executive Committee meetings and General Meetings.

Entry Fee

20. Members shall pay the Association an entry fee for life membership. The entry fee shall be determined by the Executive Committee from time to time.

Records

21. The Association shall maintain a complete set of records relating to its activities including copies of document, paper, minutes and newsletter etc published by the Association and the Executive Committee.

Amendment of this Constitution

22. This Constitution may be amended only with recommendation of the Executive Committee and the approval of a two-thirds majority at a General Meeting.

- End -